



## The Department of Planning, Zoning and Development Zoning Verification Request

If you are in need of a zoning verification you must submit this request at least 5 days prior to day you need the letter back from the City of DeBary. Make sure that the property is located within the DeBary city limits prior to requesting a letter.

Complete the form and submit it with the required application fee per tax parcel number to DeBary City Hall.

### APPLICANT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

### OWNER

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Applicant is:     Owner     Attorney for Owner     Agent for Owner     Contract Purchaser

### PROJECT INFORMATION

Project Name: \_\_\_\_\_

Address of parcel: \_\_\_\_\_

Parcel ID Number(s): \_\_\_\_\_

Size of parcel: \_\_\_\_\_

Existing zoning \_\_\_\_\_

Existing Use of Property: \_\_\_\_\_

Utility:     Private Septic/Well by \_\_\_\_\_  Central Sewer/Water by \_\_\_\_\_  
 Other by \_\_\_\_\_

**APPLICATION WILL NOT BE ACCEPTED UNLESS ALL OF THE FOLLOWING ARE ATTACHED:**

- Fee \_\_\_\_\_, Check # \_\_\_\_\_ (All deposits & fees should be made payable to the City of DeBary **Please provide a breakdown of fees**)
- 1 Signed and Notarized Development Reimbursement Form
- 1 Copy: A notarized authorization form from the owner or an attorney representing the owner.



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**STAFF USE ONLY**  
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Planner's Comments/Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notifications Discussed

Date Submitted: \_\_\_\_\_ Taken By: \_\_\_\_\_ Time: \_\_\_\_\_ a.m. /p.m.

Violation(s): _____
PA Meeting Date: _____
EMD Required: YES NO
N/C Lot Letter Required: _____
Other: _____